



JOB OPPORTUNITY

Job Title: Clementi Family Education Fellow
Reports to: Director of Education
Department: Education
Effective Date: March 2024
Position Status: Full Time /Salaried/Exempt 2-year contract plus benefits.

Job Summary:

The Clementi Family Education Fellow is a position for emerging professionals who are interested in art museum education. They will work closely with FAM colleagues and partners to plan and implement meaningful learning experiences with the community, with an emphasis on students, teachers, and families. This position will prioritize the relationship building and educational rich content connected to FAM's art collection and exhibitions for visitor-centric programming. The Fellow will have a commitment to diversity, equity, and inclusion in all aspects of their work. FAM, with its small staff size and ambitious programming, embodies a culture of collaboration throughout the organization as outlined in the [FAM Strategic Plan](#).

The Fellow is responsible for co-creating programs with community partners and implementing learning initiatives such as afterschool, tours, family programs, specialized audiences' programs, Learning Lounges, the Community Gallery, community public art projects, artist talks, and the Museum Guide program. The Fellow will assist with evaluation and the improvement of programs to ensure they align with community needs and the desired outcomes of the education department. Evening and weekend work will be required to fulfill museum needs.

Essential duties and responsibilities are to assist the education department with the existing programming and interpretation with the intention of then managing selected programs and projects:

- Support in the planning and implementation of museum educational programs, gallery interpretation, and community partnerships.
- Utilize exhibitions and museum collections to develop programs and projects for responding to the needs of specific and diverse audiences.
- Manage communications, promotion, documentation, evaluation, and data collection for museum programs.
- Collaborate with staff and participate in museum exhibition, programming, operations, and equity meetings and Museum Guide trainings.
- Research to support the work of the department to ensure practices and resources are current and innovative.

- Maintain the art studios, supply and equipment inventory, and tracks expenses for programs within budget allocations.
- Document, evaluates and collect data for all projects and programs.
- A commitment to furthering equity efforts within the department and the organization.
- Pursue professional development interactions with the field of art museum educators.
- Works to develop and implement innovative programs and new projects that align and fulfill the education department and community needs.
- Helps to make Museum visitors and guests feel welcome

Qualifications:

- Interest in art, museums, education, and the communities of North Central MA.
- Understanding of and excitement for FAM's community-based mission
- Bachelor's degree in education, museum studies, studio or art history, non-profit management; transferable skills in another area of study are welcomed.
- Experience planning, implementing, and evaluating programs for varied audiences.
- Experience teaching groups (of children and/or adults) in informal or formal education environments, such as museums, school, or other cultural settings.
- Teaching with works of art using people-centered, inclusive strategies or knowledge of educational theory.
- Exceptional email communication, written, presentation, social media, and interpersonal skills.
- Bilingual in English/Spanish is strongly preferred.

Physical Requirements:

- Prolonged periods sitting at a desk and working on a computer or standing long periods during programs.
- Ability to move and lift objects and materials up to 30 pounds.
- Engage with participants for extended periods of time in museum spaces or other locations in Fitchburg.
- Ability to travel to programs off campus as necessary.

Required Skills/Abilities:

- Ability to display and encourage visitor and internal customer service, take and share responsibility, and treat others with respect.
- Experience in program planning and management.

- Ability to collaborate, take direction, and work independently, including being able to prioritize multiple initiatives at one time.
- Excellent professionalism, public speaking, and interpersonal skills required in a variety of situations.
- Good problem-solving skills and a positive, flexible attitude when in a fast-paced environment.
- Ability to be a strong team player and to work in collaboration with others internally and externally.
- Must be highly organized.

Salary

\$40,000 Full Time /Salaried/Exempt 2-year contract plus benefits.

To Apply

To apply, please send a letter of interest (or other form of presentation), resume, and three work or school related references to FAM Director of Education, Susan Diachisin at sdiachisin@fitchburgartmuseum.org. Please attach documents to the email with the subject line: Clementi Family Education Fellow

About FAM

The Mission of the Fitchburg Art Museum is to inspire creativity and learning, and to contribute to the well-being of our diverse communities in Fitchburg, North Central Massachusetts, and New England.

To accomplish this mission, we organize exhibitions of the work of New England contemporary artists and artworks from our art historical collections, offer programs for learners of all ages, support public art projects, invite community participation and partnerships, and stimulate the local creative economy – all in the spirit of inclusivity.

The FAM educators are creative cultural collaborators with the community. We foster experiential learning for people to connect with each other through art. FAM educators share the museum's resources such as inspiring exhibitions and objects, access to contemporary artists, and interactive learning spaces for individual and group engagement.

FAM is fully committed to equity in all aspects of museum practice and is a leader in the growing movement to make art museums more relevant and responsive to their immediate communities. FAM works closely with multiple partners to improve the quality of life and community health in our region, and we seek to continually grow and learn from the communities that we serve.